

JAYAMUKHI COLLEGE OF PHARMACY

MOQDUMPURAM, NARSAMPET, WARANGAL RURAL

7.1.10- DVV

HEI HAS ENCLOSED THE DOCUMENTS AS REQUIRED BY NAAC

ENCLOSED DOCUMENTS IN 7.1.10

1. POLICY DOCUMENT ON CODE OF ETHICS.
2. CIRCULARS AND PHOTOGRAPHS WITH DATE AND CAPTION OF THE ACTIVITIES ORGANISED FOR STUDENTS (CODE OF CONDUCT) AND ADMINSTRATORS AND OTHER STAFF (TRAINING PROGRAM FOR LAB ASSISTANTS).
3. ANNUAL AWARENESS PROGRAM ON CODE OF CONDUCT.



A handwritten signature in green ink, appearing to read "S. Venkatesh".

Principal
Jayamukhi College of Pharmacy
Narsampet-506 332



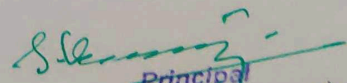
JAYAMUKHI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S.)

NARSAMPET, Dist. Warangal - 506 332, (T.S.) ☎ : 08718 - 222503, 222568

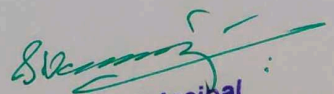
CODE OF CONDUCT FOR FACULTY

- All employees should be responsible and committed to their respective job profile .all employees should be well mannered in communication with the management , principle, co-workers, students .
- All employees should follow the scheduled operating hours for the duration of which they must be present on the place of their job. no worker should be absent from duty without earlier permission .
- No staff members shall be the member or associated to any political party or participate in political activity and should not support any political motion .
- No staff shall make any announcement, publish or write through any media, which has an negative effect/ criticism of any coverage or motion of the college; or is deemed harmful to the profits of the college
- An employee in opposition to whom an insolvency intending is pending before a Court of Law shall forthwith record full information to the college.
- An employee who commits any offence or recklessness of responsibility or does an act damaging to the interest of the college is concern to an enquiry and punishment by means of the position authority.
- The staff, she or he, will attend his/her duties in a civilized dressed or within the dress code, if prescribed for them .put on the image identification tag within institution premises
- Any employee responsible for damage of products, devices or gadget, apparatus intentionally, in an effort to appeal to intense punishment such as deduction of the value from the salaries or elimination from services, as may be decided by way of the enquiry committee
- No employee shall slot in strike or incitements or any other actions such as absence from work or forget of obligations or take part in hunger strike etc. Violation of the rule will amount to misconduct and entice deterrent punishment.
- All the employees will strive to hold the premises/campus of the College hygienic, clean and neat, and make a contribution to the spirit of Swach Bharat.


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CODE OF CONDUCT FOR STUDENTS

- All students should show respect and courtesy to teachers, administrators officers and employees of the institute.
- Students should be clear and logical in expressing their own opinions
- All students should show friendly nature and respect to fellow students
- Students should develop good manners and develop better communication skills .
- All students should follow rules and regulations of institute and should not breach any rules., if done shall be punished.
- Students should not follow unfair activities such as malpractices during examination
- Do not damage the institute property, or belongings of fellow students.
- Do not disturb other fellow students while they are studying. Do not exhibit noisy and unseemly behavior.
- Do not indulge in ragging and other indisciplinary activities ,which are strictly prohibited
- Do not involve in any activity which can possibly damage the image of the institute.
- As a condition of enrolment, all students assume responsibility to observe standards of conduct that will contribute to the pursuit of academic goals and to the welfare of the academic community
- They are expected to practice high standards of academic and professional honesty and integrity
- A student should not discriminate on the basis of race, colour, creed, age, religion, gender, national or ethnic origin, marital status, sexual preference, physical disability, or any other legally protected status.



Principal
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JAYAMUKHI EDUCATIONAL SOCIETY

JAYAMUKHI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)
NARSAMPET, Dist. Warangal - 506 352, (T.S)

No: JCP/PE/2016/

14-08-2016

CIRCULAR

This is to inform to all the teaching staff, students of B-Pharmacy, PharmD and M- Pharmacy that Jayamukhi college of Pharmacy is organizing guest lecture by **Dr. R. Harish Chandra**, Principal, Jayamukhi Institute of Pharmaceutical Sciences on "Professional Ethics in the field of Pharmaceutical Sciences" on **16th August, 2016**. In this regard we request all the staff members and students to participate without fail.

Copy to:

1. Pharmacology, pharmaceutics and Pharm.D departments HOD'S
2. JCP OFFICE

Principal

Principal
Jayamukhi College of Pharmacy
Narsampet-506 352





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NARSAMPET, Dist. Warangal - 506 332, (T.S)

No: JCP/CB/2019/

11-03-2019

CIRCULAR

This is to inform to all the teaching staff, students of B-Pharmacy, PharmD and M- Pharmacy that Jayamukhi college of Pharmacy is organizing workshop on confidence buildup by **Prof Vanimanohar** on **12-03-2019**. In this regard we request all the staff members and students to participate without fail.

Copy to:

1. Pharmacology, pharmaceutics and Pharm.D departments HOD'S
2. JCP OFFICE

Principal

Principal
Jayamukhi College of Pharm
Narsampet-506 332



Guest Lecture on "Professional Ethics

Dr. R. Harish Chandra, Principal, Jayamukhi Institute of Pharmaceutical Sciences delivered comprehensive lecture on "Professional Ethics in the field of Pharmaceutical Sciences" on **16th August, 2016**. Sir deliberated that the ethical Pharmaceuticals, or pharmaceutical ethics, are based on the organizational ethics of a drug manufacturer: system compliance, responsibility, and culture.



Guest Lecture on professional Ethics by prof. Harish chandra

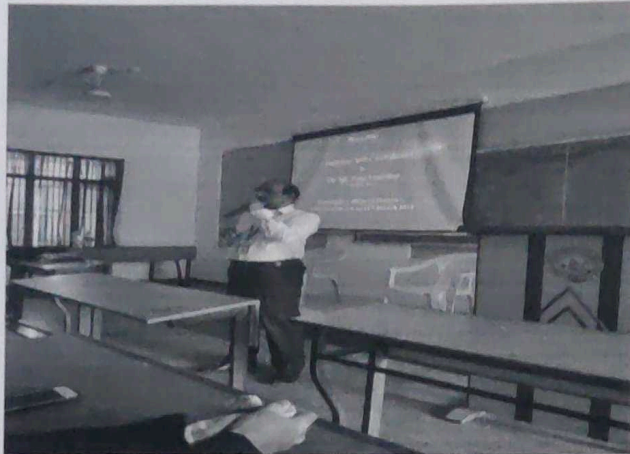


Harish Chandra

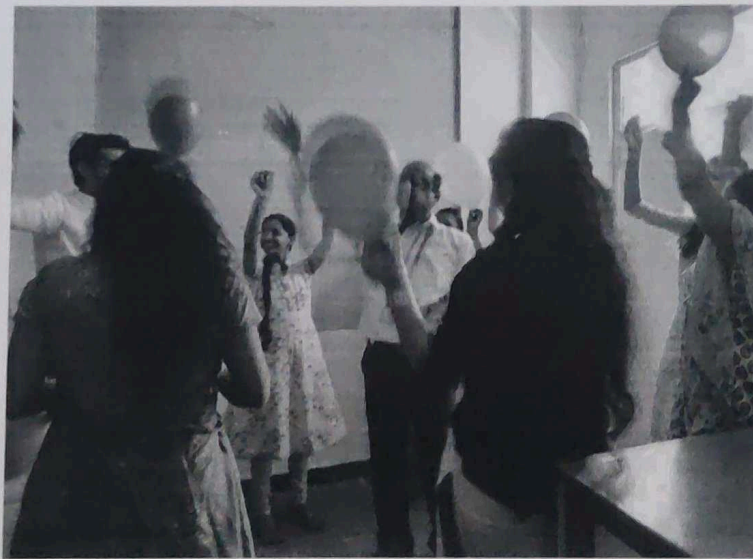
Principal
Jayamukhi College of Pharmacy
Narsampet-506 332

Workshop on confidence buildup among students

Prof Vanimanohar workshop on confidence buildup was held on **12-3-2019** in Jayamukhi college of pharmacy . workshop helped students to deal with depression and make a strong mind and confident person .



Prof Vanimanohar making a startup for his workshop



Prof.Vanimanohar sir practicing some exercises with the students during the workshop



Principal
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NARSAMPET, Dist. Warangal - 506 332, (T.S)

Ref No: JCP/OP/2021/

03 /01/2021

CIRCULAR

This is to inform all the staff members to attend orientation program conducted for B. pharmacy and Pharm. D students at seminar hall, Jayamukhi campus on 5-1-2021 by 10 Am.

All the staff are instructed to participate.

Copy to:

- 1 .Pharmacology, pharmaceutics and Pharm..D departments HOD'S
2. JCP OFFICE
3. Notice Board
4. iqac cell



Principal

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Narsampet-506 332



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NARSAMPET, Dist. Warangal - 506 332, (T.S)

Date: 06-01-2021

Report on code of conduct program

Jayamukhi College of Pharmacy has organized a brief review program on "Code of Conduct" for all the Teaching Faculty and Administrative Staff on 05-01-2021 at 10:00am. The principal, Dr .S. Vasudeva Murthy, presided over the meeting. He made a key note speech on the role of code of conduct for the students. Around 39 staff members have participated in the program .All the participants actively took notes in their teaching notes .Addressing the gathering, Dr. S.Vasudeva Murthy has given instructions to teaching staff and non-teaching staff about the Academic Rules and regulations.

Ashwin

Report by

T. Ashwin

Asst. Professor

Department of Pharmaceutics



S. Vasudeva Murthy

Principal

Jayamukhi College of Pharmacy
Narsampet-506 332



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NARSAMPET, Dist. Warangal - 506 332, (T.S)

Orientation Program for B.Pharmacy & Pharm.D

Sri. Ch. Narsimha Reddy
(president)

Sri. Ch. Devender Reddy
(Secretary)

Dr. Ciddi Veeresham
(Chief Guest)

Will grace the Occasion

Date: 05-01-2021

Time: 10:00AM

Venue: Seminar Hall, Jayamukhi Campus



Principal
Jayamukhi College of Pharmacy
Narsampet-506 332



Dr. S. Vasudeva Murthy

Principal

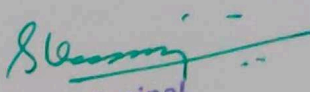
Jayamukhi College of Pharmacy

Jayamukhi College of Pharmacy
Approved by AICTE and PCI

AGENDA FOR CODE OF CONDUCT PROGRAM:

1. Inviting guest on to the dais and Jyothi Prajwalana & Invocation song by students.
2. Welcome address
3. Feed back by senior students.
4. Review o code of conduct for students by principal, S. Vasudeva murthy
5. Views by newly admitted students and parents
6. Address by Chief Guest
7. Address by Shri. Ch Narsimha Reddy, President
8. Address by Dr. Ch. Devender Reddy, Secretary
9. Presidential remarks
10. Vote of thanks




Principal
Jayamukhi College of Pharmacy
Narsampet-506 332

Jayamukhi College of Pharmacy

(Approved by AICTE and PCI)

CODE OF CONDUCT:

Proceeding of the program

1. Inviting guest on to the dais and jyothi prajwalana by T. Smitha (Department of Pharmacy Practice)
2. Invocation song by students.
3. Welcome address by Principal, S. Vasudeva Murthy
4. Feed back by senior students.
5. Brief report by T. Ashwin (Department of Pharmaceutics)
6. Review o code of conduct for students by principal, S. Vasudeva Murthy
7. Views by newly admitted students and parents
8. Address by Chief Guest by Dr. Ciddi Veeresham
9. Address by Shri. Ch Narsimha Reddy, President
10. Address by Dr. Ch. Devender Reddy, Secretary
11. Presidential remarks
12. Vote of thanks by P. Anusha (Department of Pharmaceutics)



Principal
Jayamukhi College of Pharmacy
Narsampet-506 332

ORIENTATION PROGRAM: (CODE OF CONDUCT PROGRAM)



Orientation Program at Jayamukhi College of Pharmacy for the Year 2021

S. Ramani

Principal
Jayamukhi College of Pharmacy
066 332

A HAND BOOK ON HUMAN VALUES AND PROFESSIONAL ETHICS



JAYAMUKHI COLLEGE OF PHARMACY



A HAND BOOK ON

HUMAN VALUES AND PROFESSIONAL ETHICS

Principal
Jayamukhi College of Pharmacy
Narsampet-506 332



A HAND BOOK ON HUMAN VALUES AND PROFESSIONAL ETHICS

Contents:

	PAGE NO
Human values	3
Professional ethics	4
Administrative Authority and Administrative Staff	5
Teachers	6
Students	7



S. D. ...
Principal
Jayamukhi College of Pharmacy
Narsampet-506 344

HUMAN VALUES

Human values are the fundamental, innate moral tendencies toward goodness—kindness, honesty, loyalty, love, peace, sympathy, truth, etc.—that strengthen people's essential goodness and the goodness of society as a whole. They are the values that people appreciate and share, consciously or unconsciously, in the majority of the places and periods, and they put them into effect. Human values shape one's vision of the world and aid in understanding one's attitude, motivation, and behavior. They make it possible to define "good and wrong" and offer approaches for comprehending people and organizations. The following is a quick discussion of the main human values:

Love and Compassion: Love shows up as genuine concern for others, as well as kindness, empathy, and compassion for everyone. True compassion is the result of pure love. It can be observed at work in people's deeds of charity, mercy, and generosity.

Peace: The virtues of equality, humility, optimism, patience, self-assurance, self-control, and self-esteem are all found in peace. The planet, society, and individual levels of peace are all included in its purview.

Truth: Since truth deals with the ultimate and immutable reality, it is eternal and unchangeable. Accuracy, fairness, honesty, sincerity, justice, courage, integrity, the pursuit of knowledge, tenacity, and other qualities are imprinted on it. Sincerity, which can be understood as a devotion to one's work, is the most straightforward way that truth can be shown in the workplace.

Non-violence: Non-violence is the deliberate avoidance of causing any harm—whether physical or psychological—to any entity, living or not. To be non-violent, one must abstain from hatred while cultivating love and compassion for all living things.

Righteousness: Righteousness is the foundation of fundamental human values since it entails living and acting in a way that upholds decency and decorum at all times. It addresses moral values, ethical principles, and ethical behavior.

Renunciation: as contrast to self-interest, implies a compassionate attitude toward all living things. It can be observed in a person's selflessness, restraint, and austerity.

Peaceful coexistence: Peaceful coexistence refers to partnerships that are unified and coherent. It includes psychological and social ideals like kindness, compassion, consideration, morality, forgiveness, brotherhood, equality, tenacity, respect for others, awareness of the environment, etc.

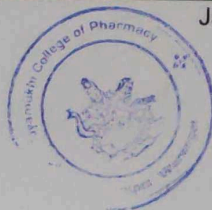
Discipline: Discipline refers to the regulated standards that an individual upholds for all creatures.



PROFESSIONAL ETHICS

Moral principles and business conduct go hand in hand. Human values express personal conviction, whereas ethical standards reflect the generally recognized rules of action regarding moral obligations and virtues as they apply to an institution. The stakeholders in an organization are instructed about the desirable and unpleasant actions associated to a profession by codes of professional ethics. Making people adhere to a sound, standard code of ethics is the fundamental tenet of professional ethics. The committed faculty, officers, employees, and students of a given institution are what make its goal and vision successful because they act with integrity and morality.

- 2.1. **Integrity** is the practice of carrying out obligations in a morally upright manner and in accordance with the values of truthfulness, reliability, openness, and equity.
- 2.2. **Trusteeship**: Managing an institution in an effective, moral, and honest way while assuring group involvement and a system of checks and balances.
- 2.3. **Harmony**: Achieving equality among stakeholders through fostering a climate of tolerance, open communication, and forgiving.
- 2.4. **Accountability**: Creating a climate of transparency and trust that can accept mistakes and encourage people to accept responsibility for their actions.
- 2.5. **Inclusiveness**: Adopting guidelines, rules, and practices to support and guarantee that no one or any group is discriminated against while seeking employment, advancement, or other opportunities inside an organization.
- 2.6. **Commitment**: Dedicating to the vision and mission of the institution while cultivating one's knowledge, skills and attitudes to achieve excellence in due time and regulatory boundaries. While developing the knowledge, abilities, and attitudes necessary to achieve greatness within set deadlines and legal restrictions.
- 2.7. **Respect**: Fostering an atmosphere of trust, dependability, and high-quality interaction as well as equitable involvement of institution's employees and beneficiaries.
- 2.8. **Belongingness**: Promoting a common institutional vision that will help everyone feel safe, supported, accepted, and included.



Administrative Authority

1. The authority would be in charge of making sure that the Orders and Regulations are rigorously followed in all of its operations.
2. Abide by all governmental laws, rules, and regulations that apply to the institute.
3. Offer academic and executive leadership that is inspiring and motivating, based on values, through the development of policies, operational management, human resource optimization, and consideration for the environment and sustainability.
4. Make decisions that are in the best interests of the institutions and uphold the highest standards of ethics.
5. Work toward establishing a setting that is supportive of instruction, learning, research, and development in line with the institute's full potential in order to bring about social transformation and subsequently national development.
6. Comply with the institution goals and policies and make a positive contribution to achieving its purpose and vision.
7. Maintain the records' and other sensitive information's confidentiality.
8. Make an effort to advance work principles and cultures that result in excellence, professionalism, and satisfaction.
9. Abstain from using money or other resources improperly.

Administrative Staff

1. The administrative staff would: 1. honestly and impartially implement government decisions and policies, striving for the greatest standards of performance.
2. Motivate the team to work as efficiently as possible.
3. Establish atmospheres that encourage cooperation.
4. Take prompt action to address the legitimate complaints.
5. Preserve the privacy of the records and other sensitive information.
6. Work together and establish solid relationships with coworkers.
7. Take good care of the institution's assets.
8. Promote a friendly environment.
9. Abstain from prejudice of any kind.
10. Refrain from engaging in any corrupt activities or taking bribes.



11. Make every attempt to finish the tasks given in a timely way..

Teachers

Teaching is a noble and pious profession that seeks to impart knowledge and ideals to students. His or her precepts and actions should be idealistic, flawless, and skilled.

Teachers would:

1. Complete tasks allocated to them by the college, such as teaching, tutorial, practical, seminar, and research work, with diligence, dedication, and punctuality.
2. Through ongoing research and presentations at conferences, seminars, and professional gatherings, contribute to professional advancement.
3. Support and cooperate with the supervision, invigilation, and evaluation processes.
4. Participate in the creation of Institutional policy by assuming various positions and carrying out the duties that may be associated with those offices.
5. Respect the institute's goals, vision, mission, cultural practices, and traditions as well as its Act, Statutes, Ordinances, regulations, policies, and procedures.
6. Display the moral character and behavior that society expects of them.
7. Establish a supportive teaching-learning atmosphere through creative techniques and information exchange.
8. Serve as positive role models for kids by acting morally upright and honorable.
9. Encourage students to better their personalities and contributions to the welfare of the community, the environment, and the national heritage by serving as friends, philosophers, and mentors to them in finding their potential.
10. Motivate students to actively engage in national priorities-related activities.
11. Respect each student's right to freedom of speech and dignity.
12. Abstain from any kind of student harassment.
13. Treat all students fairly and impartially, regardless of their race, religion, caste, or other political, social, or physical traits.
14. Refrain from accepting any additional employment or commitments, such as private coaching or tuition that could conflict with their professional obligations



Students

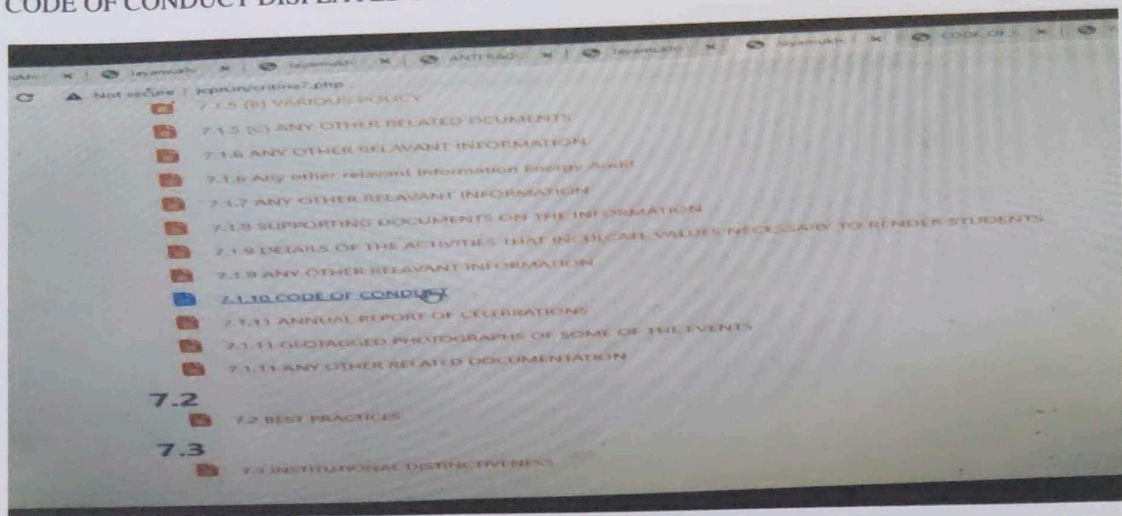
Students at the institute are expected to invest their time and effort in learning and growing as people.

The students would:

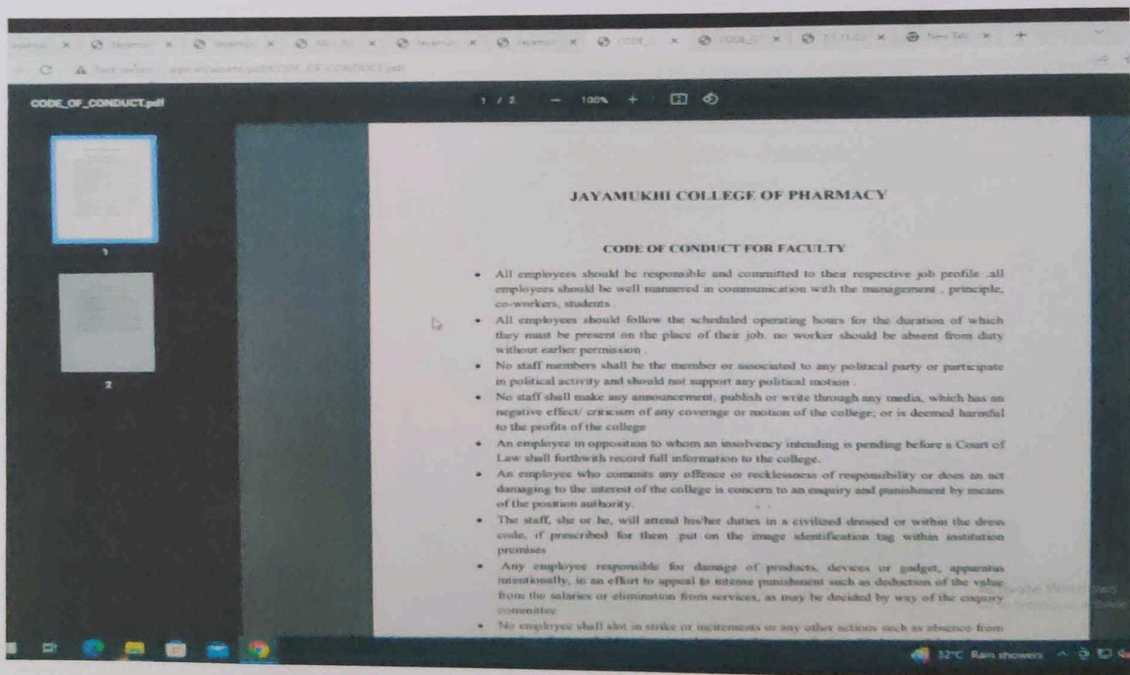
1. Respect the institutional ideals, vision, mission, cultural practices, and traditions; and abide by the institute's acts, statutes, and orders as well as its regulations, policies, and procedures.
2. Attend class lectures, tutorials, and research assignments on time and with regularity.
3. Take note of their overall modesty in dress and behavior. Respect and decency should be shown to faculty, staff, and fellow students.
4. Serve as examples for younger students by upholding the highest standards of morality and values.
5. Maintain unity among students from various socioeconomic backgrounds, communities, castes, faiths, and geographical locations.
6. Assist in keeping the campus and its surrounds clean.
7. Treat institutional property with respect and care.
8. Act properly while on an instructive tour, visit, or excursion.
9. Truthful in your disclosure of all papers' pertinent information.
10. Uphold the highest levels of academic integrity while presenting one's own academic work.
11. Assist educators in preserving a setting that is favorable for all kids to learn in.
12. Make an effort to prevent ragging on campus.
13. Take gender concerns seriously.
14. Take into account the evolving needs of society.
15. Stay away from intoxicants.



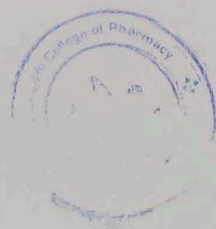
CODE OF CONDUCT DISPLAYED IN WEBSITE



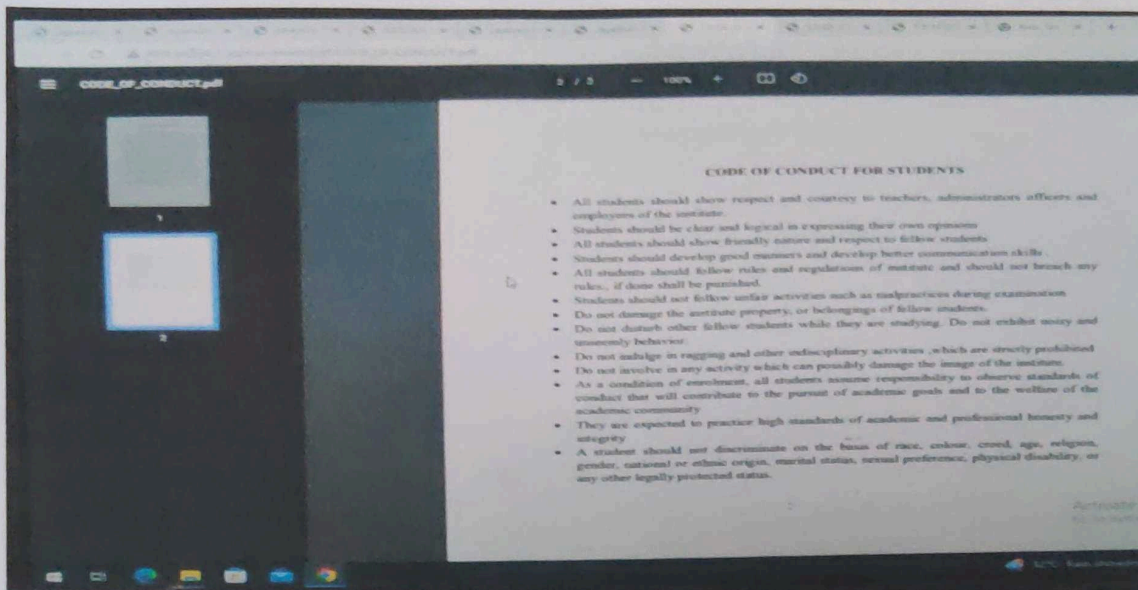
Code of Conduct Displayed In Web Site



Code of Conduct for Faculty Displayed In Web Site



S. Venkatesh
Principal
Jayamukhi College of Pharmacy,
Narsampet-506 332



Code of Conduct for Students Displayed In Web Site



[Handwritten signature]

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